



# National Law University Odisha

(established by Odisha Act IV of 2008 )

*Prof. (Dr.) Rangin Pallav Tripathy*  
*Registrar*

*No.: NLUO/00/642/23*

*Date: 06-12-2023*

## **OFFICE ORDER**

The following shall be the departmental allocation of Administrative Staff;

Sl. No	Name	Designation	Transferred From	Effective Date of Transfer
<b>Office of the Vice-Chancellor</b>				
1	Dr. Bibhu Prasad Kar	Asst. Registrar, OSD to VC	No Change	
2	Mr. Chandan Kumar Sahoo	Assistant Section Officer	No Change	
3	Bishnu Charan Mallick	MTS	No Change	
4	Bhimasen Swain	MTS	No Change	
<b>Office of the Registrar</b>				
1	Mr. Kallola Kumar Patanaik	Asst. Registrar	No Change	
2	Mr. Madan Mohan Mishra	Asst. Registrar	No Change	
3	Mr. Himanu Behera	Asst. Registrar*	No Change	
4	Mr. Biju Mathew	Section Officer, OSD to Registrar	Examination Department	7-12-2023
5	Er. Sabyasachie Panda	Asst. Engineer (Civil)	No Change	
6	Er. Rajkumar Pasayat	Jr. Engineer (Electrical)	No Change	
7	Mr. Siddharth Dash	Assistant Section Officer	No Change	
8	Mr. Mrutyunjaya Jena	Assistant Section Officer	No Change	
9	Mr. Subodh Sahoo	Electrician	No Change	
10	Mr. Manoj Sahoo	MTS	No Change	
<b>Finance and Accounts</b>				
1	Mr. Keshab Nath	Section Officer	No Change	
2	Mr. Shruti Prakash Rout	Assistant Section Officer	No Change	
3	Parameshwar Sarangi	Office Assistant	No Change	
4	Mr. Saratha Parida	MTS	No Change	
<b>ICT</b>				
1	Mr. Prashant Kuleshwar	System Administrator	No Change	
2	Mr. Binod Kumar Sahoo	Asst. Section Officer	No Change	
4	Mr. Suresh Barik	MTS	No Change	

<b>LIBRARY</b>				
1	Dr. Archana Sahu	Asst Librarian	No Change	
2	Ms. T. Gowri Shailendra	Asst. Section Officer	No Change	
3	Mr. Dharitri Pradhan	Library Assistant	No Change	
4	Ms. Alpana Jena	Library Assistant	No Change	
5	Mr. Sukanta Barik	MTS	No Change	
6	Mr. Md. Fayaz Hussain	MTS	No Change	
7	Mr. Md. Riaz Mirza Baig	MTS	No Change	
8	Ms. Pankajini Mallick	MTS	No Change	
<b>EXAMINATION</b>				
1	Mr. Sandeep Mahapatra	Asst. Registrar	No Change	
2	Mr. Himanu Behera	Asst. Registrar*	Registrar Office	07-12-2023
3	Mr. Millan Mishra	Assistant Section Officer	No Change	
4	Mr. Sanatan Maharana	MTS	No Change	
5	Mr. Balabhadra Sahu	MTS	No Change	
<b>FACULTY LOUNGE</b>				
1	Mr. Samir Samantray	MTS	No Change	
2	Mr. Sandeep Parida	MTS	No Change	
<b>BOYS HOSTEL</b>				
1	Mr. Manoj Kumar Rath	Section Officer	No Change	
2	Mr. Tapan Kumar Sahoo	Asst. Section Officer	No Change	
3	Mr. Bhaskar Behera	MTS	No Change	
4	Mr. Debakanta Behera	MTS	No Change	
5	Mr. Deepak Mallick	MTS	No Change	
6	Mr. Bhagaban Jena	MTS	No Change	
7	Mr. Rajkishore Samal	MTS	No Change	
8	Mr. Pratap Singh	MTS	No Change	
<b>GIRLS HOSTEL</b>				
1	Ms. Manjulata Panda	Jr. Assistant	No Change	
2	Ms. Minarva Nalini Sahoo	Jr. Assistant	No Change	
3	Ms. Bindulata Jena	MTS	No Change	
4	Ms. Binapani Kar	MTS	No Change	
5	Ms. Suchitra Prusty	MTS	No Change	
6	Ms. Renubala Mohanty	MTS	No Change	
<b>Office of the Dean (Academics)</b>				
1	Mr. Jyoti Ranjan Maharana	Office Assistant	No Change	
<b>Office of the Dean (Research and Internationalization)</b>				
1	Mr. Amulya Kumar Swain	Office Assistant**	No Change	

<b>VC RESIDENCE</b>				
1	Mr. Rabi Narayan Sahoo	MTS	No Change	
2	Mr. Chitaranjan Sahu	Cook	No Change	
<b>A-4 GUEST HOUSE</b>				
1	Mr. Md. Asif	MTS	No Change	
<b>TRANSPORT</b>				
1	Mr. Ashok Das	Driver (Vice-Chancellor)	No Change	
2	Mr. Sudhakar Sahoo	Driver (Bus and Ambulance)	No Change	
3	Mr. Bhaskar Chandra Behera	Driver (Registrar)	No Change	
4	Mr. Prakash Balabantaray	Driver (Finance Officer)	No Change	
5	Mr. Dharanidhar Behera	MTS (Ambulance)	No Change	
6	Mr. Mihir Kumar Behera	Driver (Ambulance)	No Change	
7	Mr. Pradeep Ojha	Driver (Bus and Ambulance)	No Change	
<b>ADMISSION OFFICE</b>				
1	Mr. Prashant Kuleshwar	Admission Officer***	NA	07-12-2023
2	Ms. Harapriya Samal	Stenographer	ICT	07-12-2023

\*Mr. Himanu Behera shall continue to handle his responsibilities as Assistant Registrar (Administration) and is assigned responsibilities in the Examination Department in addition to the same.

\*\* As Mr. Amulya Kumar Swain is attached to the Centre for Child Rights, he is assigned to the office of the Dean (RIC) who is currently heading the Centre for Child Rights.

\*\*\* Mr. Prashant Kuleshwar shall function as Admission Officer in addition to his responsibilities as System Administrator.

Apart from the work of the department to which staff have been allotted, they will be required to perform such other duties as may be necessary from time to time.

  
(Registrar) **Registrar**

**National Law University Odisha**  
C.C.To: 1) Office of the Vice-Chancellor for kind information  
2) All Staff