



Date: 25 June 2021

ASSESSMENT INTERNSHIP POLICY FOR 5TH YEAR STUDENTS

PREAMBLE – A policy to grant extended academic leave for the 5th year students for the purpose of Assessment Internship(s).

I. APPLICABILITY – This Assessment Internship Policy shall apply to the final year students who have secured confirmed Assessment Internships during the IX or X semester.

II. APPLICATION FOR ASSESSMENT INTERNSHIP LEAVE - Students qualifying under **Rule I**, who have secured assessment internships in firms/chambers (both corporate and litigation) across the country or abroad during their IX or X semester may apply assessment internship leave on production of the letter for confirmed assessment internships without disturbing the examination schedule.

III. DURATION OF ASSESSMENT INTERNSHIP -The assessment internship leave under **Rule II** may be granted for a maximum of 30 days or the period of internship, whichever is shorter.

IV. Minimum Attendance Policy: Students obtaining the assessment internship leave may be permitted to sit for the examination in that semester only if they have secured minimum of 66.67% attendance overall and not less than 65% attendance in any course. This Rule shall be enforced strictly.

V. Internship Record – Any student availing the benefit of assessment internship under **Rule II** shall be mandatorily required to produce the following after their internship in order to avail its benefit for the purposes of calculation of attendance:

(a) An email from the organisation (where the student had done their assessment internship) providing the duration of the internship of the student; and

(b) Certificate of successful completion of assessment internship issued by the organisation when the student undertook assessment internship.

VI. A Standing Committee of the Academic Council shall thoroughly screen every application seeking assessment internship exemption from attendance in terms of **Rules II**.

VII. Any student availing the assessment internship shall not be entitled for any exemptions from any examination or test on the ground that the student had not attended classes when the subjects covered in the examination or test were being covered.

VIII. Residuary Clause – Beyond the aforementioned circumstances, in any extraordinary and special reasons, the Vice-chancellor or their designate in consultation with the RCC and with the approval of the Standing Committee of the Academic Council may take a final and binding decision for any further extension but in no case such extension shall be for more than seven days in a semester and the student shall still fulfil the 66.67% attendance requirement.

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